

2014 TRIPLE "B" BY-LAWS



Triple B Riding Club
P.O. Box 6313
Brandon, FL 33508-6005

TRIPLE "B" RIDING CLUB BY-LAWS

ARTICLE I ~ NAME

The organization shall be known as the TRIPLE "B" RIDING CLUB, INC. and hereafter may be referred to as the CLUB in this document.

ARTICLE II ~ PURPOSE

The CLUB is a non-profit organization dedicated to promoting horsemanship and horseback riding as a healthful, wholesome, physical activity and recreation.

ARTICLE III ~ MEMBERSHIP

III A. QUALIFICATIONS: Membership in the CLUB is open to individuals or families who support the "PURPOSE" of the CLUB.

III B. DEFINITIONS: Membership types are:

- Individual Membership: One Adult Person (18 years or older)
- Family Membership: Maximum of two adults living in the same household and their minor children
- Member – Person with current year's dues paid and hold harmless form submitted
- Guest – any person who has not filled out an application which has been voted on and approved by the membership
- Member eligible for nomination - an officer or board member should be a member active in the Club meetings for a minimum of six (6) months and should have documented attendance to at least three club events during the past membership year.

III C. ELECTION TO MEMBERSHIP: An individual or family must complete a membership application and a "Hold Harmless agreement". Upon receipt of completed said documents, accompanied by their membership fee payment the CLUB will vote on their application at the next regular monthly meeting. Upon receiving an affirmative vote of two-thirds of the members present, the applicant (s) will be admitted as members of the CLUB. If the applicant(s) is not accepted into membership, their application and membership fee will be returned to them within 10 days after the meeting by United State Postal Service.

III D. HOLD HARMLESS AGREEMENT: All guests/participants will be required to sign a "Hold Harmless Agreement" prior to any activity in which horses are

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involved. All members must sign a new "Hold Harmless agreement" for the upcoming year upon membership renewal.

III E. REVOCATION OF MEMBERSHIP: A CLUB membership may be revoked only on recommendation of the Board of Directors hereafter referred to as the Board, to the general membership and by a vote of two-thirds the members present at a regular or special meeting. With the voluntary or enforced termination of membership for any reason or cause, the said member shall forfeit due, fees paid, all rights, privileges and claims to the assets of the CLUB.

III F. MEMBERSHIP YEAR: A membership year will begin on July 1st and ends on June 30th, except when a person's first year of membership begins on the date of his or her election to the CLUB and ends the following June 30th. Any person who becomes a new member after April 1st will be a member until the end of the following membership year.

III G. GUESTS: A guest may participate in a maximum of two functions before being required to submit an application for membership and appropriate dues unless the CLUB votes to allow a club function to be open to non-members.

III H. CONCERNS: Any member(s) have the right to bring concerns relating to the CLUB to the attention of membership present at regular meetings. The BOARD will take concerns into consideration and present recommendations to the CLUB at the next regular meeting.

III I. MEMBERSHIP ROSTER/ADDRESS LISTS CONFIDENTIALITY: The Club's membership roster, which may include email addresses, phone numbers and mailing addresses, are "PRIVATE" and are to be used for CLUB activities and correspondence ONLY. Members may specify on their membership/renewal application that they do not want their information published.

ARTICLE IV ~ DUES AND FEES

IV A. AMOUNT OF DUES: The Board of Directors shall set the amount of the annual dues in advance of each new fiscal year by declaring them at the CLUB Meetings at least 30 days in advance of the new fiscal year.

IV B. DATE PAYABLE: Membership Renewal and late fees:

- Membership fees for renewal for the upcoming year must be postmarked by June 30th of the current year to be considered current.
- After June 30th (of the current year) through August 31st (of the upcoming year) any renewal fees received must be accompanied by a late fee.
- After August 31st a member who has not renewed their membership will not be eligible to participate in Club activities or receive a newsletter.
- After November 30th renewal fees will not be accepted and the person will have to apply for new membership.

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ARTICLE V ~ OFFICERS

The officers of the CLUB shall be the President, Vice President, Secretary and Treasurer.

- VA. PRESIDENT:* The President shall preside at all meetings and shall discharge the annual duties pertaining to the office of President. The President or whoever they assign will be responsible for picking up the mail prior to the club meetings. The newsletter will be approved by the president or vice president prior to release for publication or being sent out to the membership.
- VB. VICE PRESIDENT:* The Vice President shall discharge the duties of the President in the President's absence and shall discharge other such duties as may be assigned by the Board.
- VC. SECRETARY:* The Secretary shall take the minutes at all meetings and report them in the newsletter, coordinate the distribution of the newsletter and secure insurance coverage(s). They will secure reservations for the meeting place and process necessary correspondence on behalf of the CLUB.
- VD. TREASURER:* The Treasurer shall receive and have custody of the entire Club funds and shall discharge the usual duties of the office of Treasurer.
- VE. TERM OF OFFICE:* Officers shall hold office for one year or until a successor is elected.
- VF. VACANCIES:* If a permanent vacancy occurs in the office of Vice President, Secretary or Treasurer, the President shall appoint a member to fill the vacancy. If a permanent vacancy occurs in the office of President, the Board shall elect a member in good standing to fill the vacancy.
- VG. ELECTION OF OFFICERS:* A Nomination Committee shall be selected by the President on or before the March meeting. Nominations for officers will be presented at the regular April meeting by the Election Committee Chairperson. (Roberts Rules of Order state, "Under no circumstances will a member of the Nomination Committee consist of a present officer"). Any nomination of an officer or board member should be a member active in the Club meetings for a minimum of six (6) months and should have documented attendance to at least three club events during the past membership year. A ballot of candidates will be included in the May newsletter. These ballots must be returned to the Club's P.O. Box by May 30th to be counted. No emailed or phoned in votes will be counted. New officers will be announced at the June meeting. Prior year's officers will turn over all related materials to the new incumbents by July 1st.

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ARTICLE VI ~ BOARD OF DIRECTORS

The Board shall consist of seven (7) members; the current officers, the immediate past President and two (2) members at large. If the immediate past President is unavailable to serve, a third member at large shall be elected.

- VIA. TERM OF OFFICE:** One member at large will serve a two year term except for that member who will be replacing an immediate past President. That member shall serve a one year term. Officers shall serve a term concurrent with their term of office.
- VIB. MEETINGS:** The Board shall meet at least once quarterly or more often if meetings are called by the President.
- VIC. QUORUM:** For purposes of this article, a quorum shall consist of at least five members of the Board, one of whom must be either the President or Vice President.

ARTICLE VII ~ MEETINGS

- VII A. REGULAR MEMBERSHIP MEETINGS:** At a time and place reasonable and convenient to the members. The CLUB shall meet monthly; the time and place of the meetings are to be recommended by the Board. This recommendation is to be presented at the next regular meeting. An affirmative vote of two-thirds of the members present will be required.
- VII B. SPECIAL MEETING:** At times and places reasonable convenient to the membership, the President may call special meetings. A special meeting may also be called by petition of one-third of the CLUB membership.
- VII C. PRESIDING OFFICE:** The President shall preside at all meetings. In the absence of the President, the Vice President shall preside. In the absence of both the President and the Vice President, the Secretary shall preside. In the absence of the President, Vice President and Secretary, the Treasurer shall preside. In the absence of all of the officers, the meeting will be considered null and void except that if all the officers are permanently absent, the meeting may be held with the first order of business being to elect a President Pro Tempore.
- VII D. QUORUM:** For purposes of this article, a quorum shall consist of members present at a regular meeting and three members of the Board.

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ARTICLE VIII ~ COMMITTEES

Subject to the approval of the Board, the President shall appoint such committees and chairperson as are necessary and convenient to the CLUB. Among the committees which may be appointed are:

1. Trails
2. Parades
3. Horse Show
4. Banquet
5. Fund Raising
6. Membership
7. Awards
8. Nominating Committee

ARTICLE IX ~ FINANCES

IX A. FISCAL YEAR: The fiscal year of the Club shall run from July 1st to June 30th.

IX B. FUND RAISING: The CLUB may hold fund raising events and activities as are approved by an affirmative vote of two-thirds the members present at a regular meeting. Any monies obtained by such efforts may be used for any reason consistent with the CLUB's purpose.

IX C. EXPENDITURES: The CLUB may expend its general funds for any reason consistent with its purpose. Any expenditure in excess of \$50, other than normal operating expenses, must be approved by two-thirds the members present at any special or regular meeting. No money from current year's dues may be expended for a previous year's banquet.

IX D. BANKING: The CLUB monies shall be administered by the Treasurer and shall be maintained in one or more bank accounts, all expenditures require the signature of the President and Treasurer.

IX E. RETURNED CHECKS: Any checks returned for insufficient funds shall be redeemed for the amount written plus any related penalties in cash only. Thereafter, cash only may be required from that member. This shall be enforced by the President and Treasurer.

IX F. DISTRIBUTION UPON DISSOLUTION: Upon dissolution of the Club for other than purposes of reorganization, after all outstanding debts are paid in full, the general funds shall be distributed equally to all members in good standing who have maintained membership for a minimum of six consecutive years at time of dissolution.


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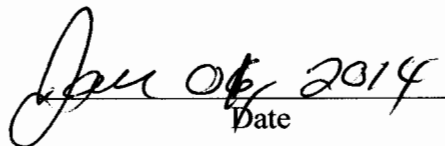
ARTICLE X ~ AMENDMENTS

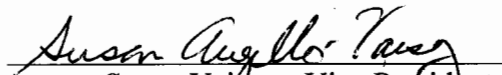
These By-Laws may be amended only after written notification to all members. A proposed amendment must be announced at a regular meeting. The By-Laws Committee will mail out the proposed amendments along with a return ballot for approval/disapproval of the proposed amendments. The ballot to approve/disapprove must be returned to the CLUB's Post Office Box by the last day of month received in order to be counted (Example: If you receive February 10th, they must returned by February 28th). No phone or carry in votes will be counted.

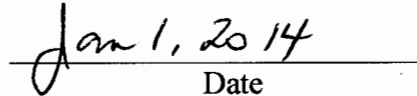
ARTICLE XI ~ PARLIAMENTARY AUTHORITY

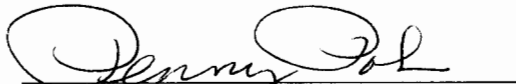
The rules contained in Robert's Rules of Order-Revised shall govern the Club in all cases to which they are applicable and in which they are not inconsistent with these By-Laws.

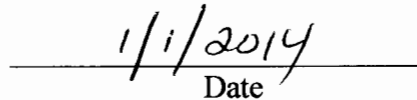

Robert Naasko - President

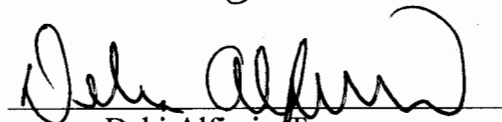

Date

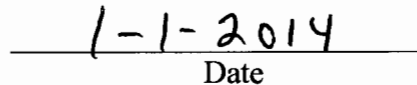

Susan Vaiey - Vice President


Date


Penny Pak - Secretary


Date


Debi Alfieri - Treasurer


Date